

ESTABLISHED SINCE 2005



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Empower Transform Create

EXECUTIVE  
LEARNING  
CENTER

# LEARNING PROGRAMS **AND** WORKSHOPS



**VALUE**  
TO CREATE  
**PEOPLE VALUE**  
**FOR ALL**

[www.executivelearningcenter.com](http://www.executivelearningcenter.com)

## NEW PROGRAMS

### LEADERSHIP AND CHOICE

Leadership and Choice Program helps you transform your leadership ability, develop not only your leadership skills but also your understanding of how to use those skills to inspire outstanding performance. It is an interactive and experiential program to facilitate and enhance your personal and social competence. The program creates a self-directed learning environment and is deliberately not taught but learned by doing leadership rather than talking about it.

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### DIVERSITY AND INCLUSION

Diversity and Inclusion Program aims to prepare people for cultural intelligence. It is interactive and experiential. It focuses on cultural sensitivity, diversity awareness and inclusive behaviors. Through extensive exercises and case studies, you will be able to acknowledge the importance of culture, appreciate cultural diversity, foster personal and organizational growth through the practice of inclusion.



### NEGOTIATION AND INFLUENCE

Think. Negotiate. Debrief. Reflect. From strategies to simulations, Negotiation and Influencing Program packs a lot of learning and negotiating into one day. Negotiation and Influence Program offers a practical and participatory learning experience. Through interactive exercises and extensive feedback, you will explore your own negotiation styles and gain a new level of confidence in your ability to negotiate, whether at work or in social interactions.

## POSITIVE LEADERSHIP PROGRAMS

### POSITIVE PERFORMANCE LEADERSHIP

Positive Performance Leadership is based on the well-researched principles of Appreciative Inquiry, Positive Organizational Scholarship and Positive Psychology. This workshop covers positive leadership model, namely positive climate, meaning, relationship and communication and finally how to integrate these principles into your work.

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### POSITIVE CHANGE CONVERSATION: A TRANSFORMATIONAL TOOL FOR MANAGERS

Positive Change Conversation enables your managers to communicate with their team members in a positive and appreciative manner. It changes their mindset to cultivate the enthusiasm of their members resulting to better communication and rewarding team results. In this workshop, your managers practice curiosity and ask the right questions leading their teams to high performance.

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### POSITIVE PERFORMANCE APPRAISAL AND FEEDBACK: PERFORMANCE CONVERSATIONS AS A POSITIVE EXPERIENCE

Positive Performance Appraisal and Feedback is about learning how to give feedback and coaching as a mean to accelerate growth. It is about practicing performance conversations to improve manager-employee relationship resulting better business outcomes and faster personal growth. In this workshop, your managers will learn about the best practice in managing performance conversations and how to motivate your staff to perform at their best.

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### APPRECIATIVE FACILITATION: ENGAGING A GROUP IN POSITIVE CONVERSATIONS

Appreciative Facilitation is about engaging your teams and other stakeholders in productive conversations. Through Appreciate Facilitation, the team is able to define the team vision, solve a problem, create a plan and brainstorm for new ideas. The workshop aims to make your managers effective facilitators in your workplace by learning how to engage group in positive conversations.

## LEADERSHIP DEVELOPMENT PROGRAMS

- Leadership and Choice
  - Leading Self
  - Leading Others
  - Leading Organization
  - Chinese Women Leadership Program
  - Leading with Global Mindset
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## GLOBAL MINDSET PROGRAMS

- Diversity and Inclusion
  - Negotiation and Influence
  - Developing Leaders with Global Mindset Program
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## TEAM DEVELOPMENT

- 4D Exceptional Team Cooperation
  - Global Virtual Team
  - Build a High Performing Team
  - Managing Remote Team
  - Building a Positive Team Culture
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## POSITIVE CHANGE FOR LEADERS

- Appreciative Leadership Development Program
- Appreciative Inquiry and Action Learning: Tools for Leadership Development
- Positivity in Organizations
- Positive Leadership
- Mindful Leadership
- Value-Based Leadership

## **LEADERSHIP AND MANAGEMENT SKILLS**

### **BY LEVEL**

- Management Foundation for Managers
  - Supervisors Development Program
  - Management Essentials for Middle Managers
  - Technical Leadership Program
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### **BY TOPIC**

- Dealing with Difficult Conversation
  - Leading Change through People
  - Coaching and Feedback Skills
  - Positive Reciprocal Peer Coaching
  - Negotiating for Results
  - Problem Solving and Decision Making
  - Effective Communication and Influencing Skills
  - Effective Meeting
  - Conflict Management
  - Manager as a Facilitator
  - Motivation
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### **INNOVATION**

- Develop a Culture for Innovation
  - Thinking Outside of-the Box
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### **FACILITATION SKILL**

- Appreciative Facilitation
- Facilitation Skill Workshop
- Presentation and Facilitation Skills for Consultants
- Positive Leadership
- Mindful Leadership
- Value-Based Leadership

## LEARNING & DEVELOPMENT

- Train-The-Trainer Workshop
  - Design and Development of Training Materials
  - Training Return on Investment (ROI)
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## MEETING AND WORKSHOP FACILITATION ON:

- Development Needs Analysis Workshop
  - Employee Competencies Assessment and Development Needs Workshop
  - Team Integration and Vision Workshop
  - Management Team Strategic Planning Workshop
  - Sales Team Annual Event
  - Training Needs Analysis Meeting
  - How to Improve Training Effectiveness
  - New Hires Orientation
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## HR MANAGEMENT

- Performance Management
- Appraisal Conversation
- Positive Performance Appraisal and Feedback
- The 5 Appreciative Love Languages at Work
- Employee Well-Being Strategies
- Interview Skills Training
- New Hires Integration and Positive Culture Training
- From Stress to Joy

## ABOUT EXECUTIVE LEARNING CENTER

We facilitate the process to transform individuals and organizations, bringing out the best of people, so that people are empowered to create new ideas and develop their full potential to achieve extraordinary results. We partner with our clients in organizational development, leadership development and talent development to make sustainable and positive impact to the world.

Together Let's LIVE THE DREAM



### TALK TO US



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